

## INFORMATION FOR PARENTS

Dear Parents,

Firstly, we would like to say how amazing your children are and how they have adapted to the new "normal". We have been constantly giving you amounts of new information and the ever changing guidelines from the DFE and Government, through our online communication and apps, but for your reference we thought it would be useful to consolidate all the information into one document.

Our priority remains the safety of children, families and staff. At all times we will be guided by Government advice and legislation. All protocols/processes will be reviewed regularly and we will make ourselves aware of the most recent changes to guidance.

Thank you, as always for your positive support of Oakfield Primary School. On behalf of all of us here, we could not be prouder to be part of this community.

### Children's Groups

- Children are taught by their class teacher and will be part of a year group bubble. This is to reduce their contact with other children.
- Children will have lunch in their bubble and play together with the same group of children.
- The school kitchen has been fully open from the start of the Autumn term and will be providing lunches.
- Children who bring pack ups can do so in their pack up box which will be placed underneath their table. Water bottles can be brought in from home and kept in school to be refilled.
- Children will be given their own pens, pencils, rubbers etc. which they will not have to share.
- We are using external classroom doors to minimise contact in corridors.

### PE/Outdoors

- NO PE kit is needed at the present time - just a change of shoes which can be left in school all week in case we take an extra PE session outside.

### Health and Hygiene

- Handwashing takes place on entry to school and regularly during the school day.
- The school is deep cleaned every morning and evening
- Touch points will be sanitised throughout the day e.g. handles, tables, switches, etc.
- Each classroom has tissues. 'Catch it, bin it, kill it' approach is promoted.
- Paper towels are used to dry hands.

### Breakfast Club/After School Clubs

- Breakfast Club will be operational, children will be seated in their year group bubbles.
- We are open every school day from 8.00am -8.50am based in the school dining room.
- There will be no after school clubs until further notice.
- Children do not have to attend every day but places must be booked in advance and the days required specified. If your child is not booked in unfortunately they cannot attend.
- Children must arrive at 8.00am and form a line in front of the main reception doorway, a member of staff will be waiting to greet children into the building.
- Parents must book their children through the office or using the [help.oakfield@gmail.com](mailto:help.oakfield@gmail.com)

## Assemblies

- There will be no traditional whole school or key stage assemblies during the first part of the autumn term and these will be replaced by Bubble Assemblies.
- As we are not able to invite parents into school at the present time, we will be awarding our Star of the Week in classes in school and posting photos on individual classes so that you can still keep up to date with our rising stars.

## Measures for arriving at and leaving school

As we are lucky enough to have 3 separate entrances to the school we have decided to keep matters as normal for the children by keeping to the school times of 8.45 am - 3.15 pm.

Children in years 1 and 2 will enter at the field side gate and wait on the school field.



Children in year 3 will enter through the main gate to school and wait on the grassed area in front of the school.



Children in years 4, 5, & 6 will enter through the KS2 playground gate and wait on the playground.



There will be staff on the gates and school grounds to support you.

Please can parents respect social distancing on their approach to and inside the school grounds. It would be helpful if just 1 parent accompanied their child.

Children in years 5 & 6 it would be appreciated if where possible children were not accompanied by parents.

Staff will greet your children and be there to say goodbye at the end of the day. Please respect social distancing rules with staff.

#### How can I support the school?

- Not gather in groups on the playground and to social distance from others, including staff.
- Parents must not enter the school building - please contact us initially by phone or email for all enquires.
- Keep contact details up to date so we can contact you in an emergency.
- Children **MUST** arrive at school on time.
- You **MUST** collect your child on time.



#### Before Your Child Leaves Home in The Morning

Please check for any of the following symptoms

- a high temperature;
- a new, continuous cough;
- a loss of, or change to the sense of smell or taste.

If any of these symptoms are evident do not send them to school, contact our school office on 01724 842246 or email - [admin.oakfield@northlincs.gov.uk](mailto:admin.oakfield@northlincs.gov.uk)

We will be following Government advice at all times.